

## **General Visitors & Personal Photography (Non-Special Occasions)**

During regular operating hours (Thursday – Sunday), visitors to The Museum of Kansas City are welcome to take personal photographs for non-special occasions while enjoying the exhibits and amenities.

Special occasions that would require a venue rental include engagements, weddings, proms, graduations, family reunions, celebrations of life, Quinceañeras, headshots, and similar events.

Photography is permitted in Corinthian Hall (the mansion) and on the Museum grounds, with the exception of the north side of the property, which is currently restricted due to restoration and renovation work.

To ensure a safe and enjoyable experience for all visitors, photography is limited to cell phone use ONLY. Flash photography, tripods, selfie sticks, photo umbrellas, and other camera equipment are not allowed.

Photography is permitted for private use only. Photographs may not be published, sold, or otherwise distributed for commercial purposes. Visitors may post images from their visit on personal social media pages, as long as they are not used for profit.

The Museum of Kansas City may photograph or videotape visitors for educational and promotional purposes, and attendance at the Museum is implied consent for the use of visitors' likenesses. The Museum of Kansas City reserves the right to withhold or withdraw permission to photograph on the premises. The Museum's staff has the authority to approach and verify the intent of photography, and to enforce the photography policy.

While personal photography for non-special occasions is encouraged during your visit, you must also adhere to the following:

1. Ensure that other guests and visitors will not be disrupted while pictures are being taken and that stairwells, stairways, doors, and all other areas in the Museum cannot be blocked off or restricted from the public in any way.
2. Any visitor taking photographs who causes damage to property or other persons on the premises of the Museum will be held liable.
3. Visitors taking photographs assume the risk of personal injury or damage to the property while on the Museum's premises.
4. Visitors taking photographs must be respectful of other visitors and staff while taking photographs. The Museum of Kansas City is not responsible for any uses of visitor photography that infringe upon third-party copyrights.
5. Bags, backpacks, live floral arrangements, and other props are not permitted.
6. During regular hours of operation, photographs are shot in natural light only (no artificial lights, reflectors, or diffusers allowed).

7. Photography is limited to cell phone use only and with no flash.

8. Please note that tripods, selfie sticks, photo umbrellas, and any other camera equipment are prohibited.

***The Museum of Kansas City reserves the right to refuse or revoke the admission of any visitor whose conduct violates its policies. Thank you for your patience, respect, and cooperation with our guidelines and policies.***

## **Professional Photography – Requires a Venue Rental and can only take place when the Museum is closed to the public.**

***Professional photography in Corinthian Hall and on the Museum, grounds is considered a rental venue and requires advance rental booking, fee, and permit.***

Professional photography includes photo shoots for but not limited to special occasions such as engagements and weddings, proms, graduations, family reunions, celebrations of life, quinceañeras, headshots, etc.

Professional photography is allowed in Corinthian Hall in designated areas and on the Museum grounds in designated areas on Tuesday and Wednesday when the Museum is closed to the public.

Professional photographers must be prepared to furnish their ***Certificate of Liability Insurance*** and Permit when approached by Museum staff. All photographers and the photoshoot attendees must be mindful of the Museum's outdoor infrastructure, i.e., stairs, sidewalks, flower beds, fencing, etc.

The Museum has the right to halt any professional photography that is deemed disruptive.

***Please note that if you show up at the Museum for professional photography and have not booked and paid for a venue rental, we will not be able to accommodate your professional photography.***

## **Commercial Photography – Requires a Venue Rental and can only take place when the Museum is closed to the public.**

***Commercial photography in Corinthian Hall and on the Museum, grounds is considered a rental venue and requires an advance appointment, rental fee and permit.***

Commercial photography is allowed in Corinthian Hall in designated areas and on the Museum grounds in designated areas by appointment on Tuesday and Wednesday when the Museum is closed to the public.

Photo shoots for commercial purposes (advertising, training videos, etc.) must be approved and scheduled in advance by the Deputy Director of Visitor Experience and Public Engagement. Fees are subject to change depending on the scope and capacity of the shoot.

All equipment used for the shoot is subject to approval by Museum's staff and must be approved in advance; any additional equipment will not be permitted in the Museum. The use of large equipment such as tracks, dollies or boom mics must be approved in advance. The use of battery packs instead of cords is strongly encouraged due to minimal outlet availability.

The Museum has the right to halt any photo shoot that is deemed disruptive.

***Please note that if you show up at the Museum for a commercial photography shoot and have not booked and paid for a venue rental, we will not be able to accommodate your commercial photography.***

## **Drone Policy**

As a public institution, drones are allowed on the exterior grounds of the Museum.

However, drone operators must be licensed as required by the FAA and must inform the proper authorities as appropriate about operational plans. Further, it is requested that drone operators do not hover their device over people and that, to the degree possible, any photographs and/or video is limited to the Museum instead of people. The Kansas City Museum reserves the right to alter flight patterns or stop any drone photography at any time.

All commercial drone photography must follow the steps/guidelines noted above.

Drone operators assume the risk of personal injury or damage to property while on the Museum's premises.